

CHARTER

OF EU-VIETNAM COOPERATION OF ENTERPRISE CLUB



Chapter I

NAME, GUIDELINES, AND OBJECTIVES

Article 1. Name and symbol

1. The Vietnamese name: **CÂU LẠC BỘ HỢP TÁC DOANH NGHIỆP EU-VIỆT NAM**
2. The English name: **EU- Vietnam Cooperation of Enterprises Club**
3. Abbreviated name: **EVEnterprises**
4. EU-Vietnam Cooperation of Enterprises Club has a logo (logo), copyrighted according to the provisions of law.

Article 2. Principles and purposes

EU-Vietnam Cooperation of Enterprises Club is a nonprofit organization (with no legal status), voluntarily linked by EU and Vietnam enterprises, established for the following purposes:

1. *Systematically connecting businesses and entrepreneurs between the EU and Vietnam to exchange information support and cooperate in trade, investment, business and humanitarian.*
2. *Building a common voice with EU Countries and Vietnamese authorities, especially in contacting, connecting, representing and contributing to the State agencies on the improvement of the policy system. , related laws on the principle of respect, equality and mutual benefits for members of the club under laws of the EU, EU Countries and Vietnam.*

Operating principle of the Club is: ***Cooperation Will Be Better!***

Article 3. Scope and field of operation

1. The Club operates throughout Viet Nam under the laws of the Socialist Republic of Vietnam and operates on the territory of EU countries when there is established the legal representative of the Club.
2. The Club operates in the fields of investment promotion, trade, cultural exchange, and charitable activities to meet its members' needs.

Article 4. The Club's principles of organization and operation

1. Voluntary and self-governing.

2. Democracy, equality, publicity, and transparency.
3. Self-financing operation.
4. Nonprofit purposes.
5. Compliance with laws of EU countries, Vietnam and relevant international treaties.

Chapter II

TASKS AND POWERS

Article 5. Powers

1. To propagate the purpose of the Club.
2. To represent Club's members in internal and external relations related to its functions and tasks.
3. To protect the Club members' legal rights and interests .
4. Connecting and assisting members of the Club to operate their businesses in the partner countries: *Researching and supporting market research, legal, administrative procedures, accounting regime, arrangement capital, human resource search, material conditions, representative offices, product showrooms, virtual office services, attorney services, marketing, auditing, pricing....* This function, connectivity and support are two-way, for European companies and businesses looking for investment opportunities in Vietnam and vice versa, supporting Vietnamese companies who are looking for opportunities of investment, trade and business cooperation in the European Market.
5. To participate in programs, projects, research topics at the request of state agencies; To provide public services on issues in the fields of Club activities, To organize vocational training and vocational transmission under the law.
6. To participate in raising voices on draft legal documents related to The Club's operations. To submit proposals to state agencies about Club's development.
7. To organize scientific research, training, fostering, and other service activities
To help Club's members implement scientific research activities, participate in evaluating scientific works, and projects in the field of Club activities.
8. To coordinate with the state agencies and organizations.
9. To establish a Club's legal entity under law.
10. To raise the Club fund based on members' fees and revenues from business and service activities according to the law provisions to self-finance operation activities.
11. To receive legal funding sources from domestic and foreign organizations and individuals.
12. To participate in domestic organizations' activities. To sign, implement agreements under law.
13. Publish books, professional documents, magazines of the Club in accordance with the law to train, foster, improve knowledge, exchange experiences, update information, and cultivate professional ethics.
14. To join appropriate international organizations, sign and implement international agreements in accordance with the provisions of law, and report to the State management agency on those activities.

Article 6. Tasks

1. To comply with the law provisions related to the organization and operation of the Club. To operate under the establishment and operation Agreement signed by the Club. It is forbidden to take advantage of the Club's reputation to harm the national security, social order, morality, traditions and customs, traditions of the nation, the legal rights and interests of individuals and organizations.
2. To gather and unite members for the Club's common interest; strictly comply with the Club's principles and purposes to participate in the development of fields related to the Club's activities, contribute to national construction and development
3. To train and guide Club's members to comply with state policies and the Club's Charter.
4. To represent Club's members in giving recommendations to the competent authorities on guidelines and procedures related to the Club's field of activities.
5. To mediate internal disputes as requested.
6. To enact a code of Ethics of Club.
7. To manage and use the Club's funding sources according to the law provisions.
8. To perform other obligations as requested by competent authorities.

Chapter III MEMBER

Article 7. Members

1. There are two types of members: organization members and individual members
 - a. Members of the organization are: Professional associations, business associations, social associations, business clubs, commercial organizations, Vietnamese and European businesses.
 - b. Individual members are: Vietnamese businessmen, businessmen from Europe and the world, experts in the related field ... are introduced by the Member as an organization.
 - c. Associate members: Businessmen, businesses, commercial organizations from other countries are recommended by Club Members.
2. Membership criteria:
 - Organizations and individuals belonging to the subjects defined in Clause 1 of this Article
 - Voluntary apply to the Club
 - Being recognized as a member by the Club
 - Agree to the Club Charter
 - Contribute to the Club's development.

Article 8. Member's rights

1. To be granted with membership card.
2. To have legal rights and interests protected by the Club.
3. To introduce new members.
4. To supply necessary information and data in service of the Club's operations, participate in Club's activities.
5. To be supported by the Club in connecting with organizations, entrepreneurs to promote and deploy investment and business activities as requested.
6. To be supported by the Club's operating unit in business promotion, trading, business deployment, and investment activities...

7. To use the Club's properties and facilities including representative offices, product showrooms (in Vietnam and EU countries with representatives of the Club), accommodation for businessmen, meeting rooms, and seminars ... according to the Club's Policy for each type of Members who register to participate.
8. To support to connect with State agencies as requested.
9. To participate in discussing and making proposals to the State agencies on the Club's undertakings and policies.
10. To be fostered by the Club, be given conditions to promote members' abilities in all aspects of their career.
11. To be sponsored by the Club in order to facilitate initiatives, inventions, or research based on the Club's ability.
12. To leave the Club

Article 9. Members' Obligations

1. To strictly comply with the Club's Charter and regulations.
2. To participate in the Club's activities, unite and cooperate with other members.
3. To protect the Club's reputation. It is forbidden for members to make any transaction activities under the Club's name without the Club Operating Organization's written permission.
4. To follow the information and reporting regime according to the Club's regulations.
5. To pay the membership fee on time.

Article 10. Procedures to admit members; The methods for termination of members' rights

1. Procedures to admit members

Organizations and individuals who are eligible and want to join the Club must fill-up the membership application attached with copies of documents and then send it to the Club Executive Board. The decision of the Club President shall be final.

Documents attached to the membership application include:

- For Vietnamese organizations: A notarized copy of the enterprise registration certificate, company introduction, and legal representative identity card.
- For foreign organizations: Enterprise registration certificate of consular legalization, Introduction of the Company, Documents of the representative in Vietnam, or the representative of activities in Vietnam.
- For Vietnamese individuals: A notarized copy of Identity Card / Citizen Identification Card, Personal Information Sheet with the Government or Management Agency certification, Letter of Recommendation from Member Organization.
- For foreign individuals: Copy of Passport, Personal Information Sheet, Letter of Recommendation from Member Organization.

2. Termination of Membership

Membership can end in 3 different ways:

- Members being enterprises or organizations which have been suspended from operation by State agencies, dissolved or declared bankrupt.
- Individuals decided to leave the Club, are convicted of a crime, seriously sick or died;

- Members who have seriously violated one of Club's policies, Club's Charter and have directly damaged The Club's reputation; the Executive Board proposes the decision to expel club members.
- Members who voluntarily withdraw from the Club must fulfill their financial and debt obligations and submit a proposal to the Club Executive Committee for submission; the Club President's decision shall be final;

Chapter IV

CLUB'S ORGANIZATION AND OPERATION

Article 11. The organizational structure of the Club

1. President of the Club;
2. The Club's General Secretary;
3. Club operating unit;
4. Organizations belonging to the Club;

Article 12. Club President

1. The Club President is appointed by the President of the Slovakia-Viet Nam Chamber of Commerce.

The Club President is the Club's legal representative.

2. Tasks and powers of the Club President:
 - a. To direct the implementation of functions and powers according to the Club's Charter;
 - b. To host Club's meetings and conferences;
 - c. To sign and issue the Club's Charter and documents on behalf of the Club;
 - d. To decide on the Club's annual program and work plan;
 - e. To make The Club's revenue and expenditure decisions
 - f. In the absence of the Club President, the management of the Club's activities shall be authorized in written for a Vice President or other managers;
 - g. To decide on the organizational structure of the Club, to promulgate the rules and regulations of the Club's operation if necessary;
 - h. To decide to appoint titles in the Club;
 - i. To decide to admit, expel Club Members;

Article 13. The Club's General Secretary

The Club President appoints the Club's General Secretary.

The Club's General Secretary's obligations are to perform duties assigned by the Club President and manage the Club office's activities.

Article 14. Club operating unit

1. The Slovak - Vietnam Chamber of Commerce has an obligation to operate all the activities of the Club in Vietnam, to represent the Club in implementing all the rights, duties as prescribed in this Charter.
2. The Slovakia - Vietnam Chamber of Commerce is authorized to decide, manage, and operate the Club's properties, collect and use the Membership fees, and other related expenses for Club's activities.

3. Slovakia Chamber of Commerce - Vietnam has a representative office in Vietnam, address: 16 Ly Thuong Kiet, Phan Chu Trinh ward, Hoan Kiem district, Hanoi, Vietnam.

Article 15. Organizations belonging to the Club

The Club President may consider and submit to the President of Slovakia- Vietnam Chamber of Commerce a proposal for the establishment of Specialized Committees, economic organizations, and services to create financial sources and serve the Club's development...as needed.

Chapter V FINANCE AND ASSETS

Article 16. Finance and properties of the Club

1. Club Finance:

a) Club's revenues:

- The Membership's fee to join the Club, annual membership fee;
- Revenues from Club activities;
- Financial support from domestic and foreign organizations and individuals;
- State support with assigned tasks (if any);
- Other lawful revenues;

b) Club expenditures:

- Activities related to the Club's tasks;
- Offices leasing, working facilities purchasing;
- The implementation of policies for Club's employees and its operating units according to the provisions of the State and law provisions;
- International cooperation expenses;
- Cultural, sports and tourism exchange activities according to the activity program;
- Training support, conferences, seminars, and charitable events according to the activity program;
- Rewarding and other fees according to the Club's regulations.

2. Club's properties:

The Club's properties include its head office, equipment, facilities and facilities. The Club's assets are formed from the Club's funding sources; of Slovakia Vietnam Chamber of Commerce; contributed, donated and donated by domestic and foreign organizations and individuals according to the provisions of law; or supported by the State (if any).

Article 17. Club's finance and properties management and usage

1. The Club's finance and property can only be used for the Club's activities and in accordance with the operation license of the Slovak-Vietnam Chamber of Commerce.
2. The Club's financial income and expenditures must ensure the principles of publicity, transparency, and thrift under the provisions of law and the Club's purposes.

**ON BEHALF OF THE CLUB
PRESIDENT**